



City Council Meeting
Mebane Municipal Building
SPECIAL MEETING
Monday, April 28 2014
8:30 a.m.

The Mebane City Council met for a Special Meeting at 8:30 a.m. on Monday, April 28, 2014 at the Municipal Building located at 106 E. Washington Street for the purpose of a budget work session.

Council members Present:

Mayor Glendel Stephenson
Mayor Pro Tem Ed Hooks
Councilmember Tim Bradley
Councilmember Jill Auditori
Councilmember Everette Greene
Councilmember Patty Philipps

Also Present:

David Cheek, City Manager
Chris Rollins, Assistant City Manager
Esther Bennett, HR Director
Jeanne Tate, Finance Officer
Darrell Russell, City Engineer
Montrena Hadley, Planning Director
Bob Louis, Fire Chief
Terrence Caldwell, Police Chief
Wayne Pore, Public Works Director
Cliff Ayscue, Chief Inspector
Amy Pendergraph, Arts & Community Ctr. Director
Dean Ray, Parks & Recreation Director
Dennis Hodge, WWTP Director
Stephanie Shaw, City Clerk

Mayor Stephenson called the special meeting to order at 8:30 a.m.

Mr. Cheek began the meeting by recognizing and commending the department heads. He proceeded with reviewing various data with similar cities to show how Mebane compares. He stated that staff determined the comparison group based on comparable population, tax base, growth, interstate proximity and those with water and sewer funds. Mr. Cheek also compared Mebane's revenues, expenditures and employees per 1,000 citizens with those cities in the comparison group.

[Z:\Budget Workshop - 2014-2015.pdf](#)

Chief Caldwell gave a PowerPoint budget presentation for the Police Department.

[Z:\PD Department Budget Presentation 14-15.pdf](#)

There was considerable discussion about the transition of Mebane's 911 communications to Alamance County Central Communications (C-COM) for Police / Fire and the reclassification of three existing civilian personnel. Council was supportive of the transition.

Chief Louis gave a PowerPoint budget presentation for the Fire Department.

[Z:\Fire Department Budget Presentation.pdf](#)

Ms. Hadley and Mr. Ayscue gave a PowerPoint budget presentation for the Planning/Zoning and Inspection Departments.

[Z:\Planning Department Budget Presentation 2 jdt \(2\).pdf](#)

The meeting paused for a short break.

The meeting resumed with a PowerPoint budget presentation by Mr. Pore for the Public Works Department.

[Z:\PWDepartment Budget Presentation jdt.pdf](#)

Mr. Ray gave a PowerPoint budget presentation for the Recreation and Parks Department.

[Z:\RecDepartment Budget Presentation 04.26.14.pdf](#)

Mr. Hodge concluded the department head presentations by giving a PowerPoint budget presentation for the Waste Water Treatment Plant.

[Z:\WWTP Department Budget Presentation 2014-2015.pdf](#)

Mr. Cheek continued his presentation by reviewing the impact of recent projects. He then summarized the budget comparing estimated revenues and departmental requests and offered a recommended solution to balancing the budget which included cutting some of the departmental requests and a 3-cent property tax increase and a 2-cent Fire District tax increase.

Council expressed their desire to see guidelines established for economic development incentives. There was considerable discussion related to the continuing operating cost of the City and whether a 3-cent property tax increase would cover those costs moving forward. Council asked for a comparison of ongoing costs vs. one-time costs.

Ms. Tate spoke of a fund balance policy and the elements of a policy. She presented a recommendation for Council's consideration.

Ms. Bennett presented the Classification and Pay Study that was recently completed by the Piedmont Triad Council of Governments. She explained the process, the method and the overall findings. She briefly reviewed how staff plans to implement the study and the effect it will have on the employees' salaries.

Mr. Cheek stated he will present the Manager's Budget Message at the May meeting.

There being no further business, the meeting was adjourned at 12:30p.m.

Glendel Stephenson, Mayor

ATTEST:

Stephanie W. Shaw, City Clerk