



The Mebane City Council met for its regular monthly meeting at 6:00 p.m., Monday, January 4, 2016 in the Council Chambers of the Municipal Building located at 106 East Washington Street.

Councilmembers Present:

Mayor Glendel Stephenson
Mayor Pro-Tem Ed Hooks
Councilmember Tim Bradley
Councilmember Patty Philipps
Councilmember Jill Auditori
Councilmember Everette Greene

Also Present:

David Cheek, City Manager
Chris Rollins, Assistant City Manager
Lawson Brown, City Attorney
Jeanne Tate, Finance Director
Stephanie Shaw, City Clerk
Terrence Caldwell, Police Chief
Jeremiah Richardson, Police Lieutenant
Montrena Hadley, Planning Officer
Bob Louis, Fire Chief

Mayor Stephenson called the meeting to order. Mr. Hooks gave the invocation. No one spoke during the Public Comment period.

Mayor Stephenson presented the Consent Agenda as follows:

- a. Approval of Minutes- Regular Meeting- December 7, 2015
- b. Tax Releases/Refunds
- c. Final Plat- Fieldstone Farms, Phase IV
- d. Final Plat- Arbor Creek, Phase IV
- e. Proposed 2016 Regular Meetings and FY 2016-17 Budget Calendar

Mr. Cheek briefly highlighted each consent agenda item.

Item B. is as follows:

Tax Releases/Refunds for January 2016

<u>Year</u>	<u>Name</u>	<u>Reason</u>	<u>Amount</u>
2015	Food Lion, LLC #848	Correction in total value	\$21.31
2015	Food Lion, LLC #2950	Correction in total value	\$50.12
2015	Miles, Howard C.	Disabled Veteran	\$216.09
Total Release/Refunds			\$287.52

Mr. Hooks made a motion, seconded by Mr. Greene, to approve the consent agenda as presented. The motion carried unanimously.

Jeanne Tate, Finance Officer, presented the results of the 2014-2015 Financial Statement.

Becky Loy of Cobb, Ezekiel, Loy & Company, P.A. was present to report on the audit for the year ending June 30, 2015. Ms. Loy explained that Mebane received an unmodified opinion. She reviewed the annual audit with the Council. She commended the City for a successful fifth year in completing the Comprehensive Annual Financial Report (CAFR). Ms. Philipps made a motion, seconded by Mr. Greene, to accept the audit report. The motion carried unanimously.

Lieutenant Jeremiah L. Richardson provided information on the Police Department's inaugural Citizens Police Academy (CPA) which is scheduled to begin January 19, 2016. The nine session program will provide citizens of Mebane an opportunity to learn more about law enforcement operations and the Mebane Police Department. He explained that the primary objectives of the Citizen's Police Academy apply to both citizens and the Police Department. The objectives are:

1. The citizen will be able to make more informed judgments about the Police Department and its daily operations.
2. The Police Department will become more aware of the feelings and concerns of the community.

3. A more harmonious climate for relationships between citizens and police personnel will be achieved.

The Council commended the Police Department for implementing the CPA.

Mr. Brown stated at last month's meeting Council requested that he look at the City's current Code of Ordinances in regard to the recent inquiries related to coyotes. He explained that the Police Department currently has ordinance authority to issue shooting permits to citizens to address rodents and reptiles but not coyotes. He recommended the addition of the word "coyotes" to Section 4-2 of the City Ordinances. The proposed amendment would allow the Department to issue shooting permits for coyotes. Police Chief Caldwell briefly spoke about the process required in issuing a shooting permit. Chief Caldwell noted that they have conferred with the North Carolina Wildlife Association for of dealing with the coyotes and the Association agrees that the City is following the guidelines and recommendations by following the City's ordinances related to permit issuance. Initially, upon a coyote complaint, an animal control officer will respond, take a report and offer recommendations to properly handle the situation. Trapping by a local trapper would be the desired action and issuing a shooting permit would be a last resort. After considerable discussion, it was the consensus of the Council to allow the Police Department to continue recommending trappers and to delay a decision about the proposed ordinance amendment for 30 days.

Ms. Hadley presented a request for Council's approval of the proposed Comprehensive Land Development Plan Advisory Committee. She stated that staff has officially started work on the Comprehensive Land Development Plan (CLDP). A kick-off meeting for staff was held on November 13, 2015. The next step is to put together an Advisory Committee to work with the staff and the consultant, the Piedmont Triad Regional Council (PTRC). Ms. Auditori requested to be added to the committee.

Tom Boney, editor of the Alamance News, noted that notification to affected property owners is essential when dealing with possible land use changes. Mr. Brown said the City will do its due diligence to let the citizens know.

Ms. Philipps made a motion, seconded by Mr. Greene to appoint the committee members as listed below. The motion carried unanimously.

Name	Home Address	Neighborhood	Years Resident	Location in City
Brouwer, Rebecca	103 W. Lee Street	Old S Mebane	15	SW
Colville, Kathy	608 S. Fifth Street	Old S Mebane	8	SW
Culler, Marcia	401 Sam Snead	Mill Creek	9	NE
Cummings, Shawn	1844 Buxton Way, Burlington	Fair Oaks	8	SW
Dail, Joey	220 Cypress Pointe	Mill Creek	30	NE
Davenport , Traci	Chapel Hill	NA	NA	NA
Dean, Morris	608 Collington Drive	Collington F.	8	SE
Dorsett, Scott	107 Harbour Town Court	Mill Creek	20	NE
Foushee, Chip	2047 Webster Grove Drive	Webster Grove	24	SW
Gray, Steven	1403 Birkdale Circle	Governors Grn	10	SW
Hamlett, Sarah	1100 Torrey Pines Court	Governors Grn	8	SW
Harding, Jim	505 S. Fourth Street	South Mebane	19	SW
Holt, Richard	201 St. Lukes Church Road	West End	72	NW

Hooks, Ed	211 Cypress Pointe	Mill Creek	36	NE
Massey, Jason	708 Buena Vista Drive	Buena Vista Estates	8	SE
Messinger, Gregory	142 Edinborough Drive	Brookhollow	15	SW
Payne, Gregory	104 Wilson Street	Old S Mebane	12	SW
Pearson, Kurt	99 New Castle Road	Brookhollow	10	SW
Steinbicker, Carl	4615 Forest Lake Drive	Forest Lake	37	NW
Stephenson, Alan	709 W. Stagecoach	Woodlawn	20+	NW
Taylor, Judy	305 North Wilba Road	North Mebane	11	NW
Vinson, Thomas	604 W. Lee Street	West End	80	SW
Walker, Ken	135 Peppertree Drive	Peppertree	36	SW
Woodall, Edward	103 Whitby Court	Bradford Place	18	SW
Wooten, Ben	456 Stonewall Drive	Fair Oaks	3	SW
Zilles, Jane	502 Applecross Drive	Arrowhead	4	SE
Roth, Dave	410 South 4th Street	Old S Mebane	13	SW
Jeffries, Jeff	4870 Mebane Rogers Road	Old S Mebane	12	NW
Auditori, Jill	412 N Third Street	North Mebane	40	NE
Bordsen, Alice	411 South 5th Street	Old S Mebane	28	SE

Mr. Ray presented a request for Council's approval of the proposed Community Park Steering Committee. The purpose of the committee will be to work with the engineer and architect on the design of the new community park. The committee will also attend public meetings to enlist community-wide input on the design of the park. Mr. Ray stated at the December 7, 2015 Council meeting, the City Council directed staff to build upon the already existing Recreation and Parks Advisory Committee to create the Community Park Steering Committee. The current Parks and Recreation Advisory Committee includes the following individuals:

- Mike Garrison
- Janie Boggs
- Tommy Wright
- Yonnie Butler
- Angie Bartis
- Susan Clark
- John Kirby
- Keith Williams
- Jeff Modlin

Staff recommended that the following individuals along with the current Parks and Recreation Advisory Committee members be appointed as the Community Park Steering Committee:

- Tom Booth
- Mike Wilson
- Tish Jackson
- John Walker
- Mickey Mayton
- Mary McFarland
- Scott Dorsett

Mr. Bradley requested that he be added to the committee. Ms. Philipps made a motion, seconded by Mr. Greene to approve the committee as presented with the addition of Mr. Bradley. The motion carried unanimously.

Mr. Bradley requested to be recused from items 9) and 10) as he was proposed to serve as the

volunteer 1st Assistant Chief. Mr. Greene made a motion, seconded by Mr. Hooks, to recuse Mr. Bradley. The motion carried unanimously.

Chief Louis presented a request for approval of the proposed Firemen's Relief Fund Board. Ms. Auditori made a motion, seconded by Mr. Hooks, to approve the appointments to the Fireman's Relief Fund Board, Richard Mendenhall (1 year appointment) and Ron C. Wilson (2 year appointment). The motion carried unanimously.

Chief Louis presented a request for approval of the proposed 2016 Mebane Fire Department Executive Board. He explained that Captain Gene Wellons will be retiring on January 15, 2016 and John Schultz will be replacing that captain position. Ms. Auditori made a motion, seconded by Mr. Hooks, to approve the 2016 Mebane Fire Department Executive Board as presented with the change that will take effect upon Captain Wellon's retirement. The motion carried unanimously. The Executive Board Membership for the year 2016 was presented as follows:

Chief	Bob Louis	(Career Position)
1st Assistant Chief	Tim Bradley	(Volunteer Appointed)
2nd Assistant Chief	Jimmy Hinshaw	(Volunteer Appointed)
Captain 303	Rob Pruitt	(Volunteer Appointed)
Captain 304	Gene Wellons	(Career Position Appointed)
Captain 305	Jeff Whipp	(Volunteer Appointed)
Captain 306	Mickey Mayton	(Volunteer Appointed)
Captain 307	Greg Massey	(Career Position Appointed)
Captain 315	Brandon Dunn	(Volunteer Appointed)
Lieutenant 308	Nick Martin	(Career Position Appointed)
Lieutenant 309	Obira Griggs	(Career Position Appointed)
Lieutenant 310	Jerry Payne	(Career Position Appointed)
Secretary	Dana Massey	(Volunteer Position Elected)
Superintendent of Alarms	Joel Massey	(Volunteer Position Elected)
Treasurer	Mike Harris	(Volunteer Position Elected)

Ms. Philipps made a motion, seconded by Mr. Hooks, to bring Mr. Bradley back to the meeting. The motion carried unanimously.

Mr. Bradley made a motion, seconded by Mr. Hooks to enter into a Closed Session– Manager's Evaluation (Pursuant to NCGS 143-318.11(a)(6)). The motion carried unanimously.

The Council returned to the Chambers. Mr. Greene made a motion, seconded by Mr. Bradley, to call the meeting back into regular session. The motion carried unanimously. Mayor Stephenson stated there has been a compilation of all Council's input in regard to Mr. Cheek's evaluation and that compilation has been entrusted to the Mayor and the City Attorney which will be discussed with Mr. Cheek at a later time.

There being no further business, the meeting was adjourned at 8:11pm.

Glendel Stephenson, Mayor

ATTEST:

Stephanie W. Shaw, City Clerk