



City Council Meeting
Mebane Municipal Building
Regular Meeting
Monday, January 7, 2013
6:00 p.m.

The City Council of the City of Mebane met for their regular monthly meeting at 6:00 p.m., on Monday, January 7, 2012 in the Council Chambers of the Municipal Building located at 106 E. Washington Street.

Councilmembers Present:

Mayor Glendel Stephenson
Mayor Pro Tem Patty Phillips
Councilmember Tim Bradley
Councilmember Jill Auditori
Councilmember Ed Hooks
Councilmember Everette Greene

Also Present:

David Cheek, City Manager
Chris Rollins, Assistant City Manager
Charles Bateman, City Attorney
Darrell Russell, City Engineer
Josh Johnson, Engineer
Police Chief Terrence Caldwell
Allen Byrd, Assistant Police Chief
Daniel Nielson, Police Officer
Mike Apple, Interim Finance Officer
Bob Louis, Fire Chief
Montrena Hadley, Planning Director
Esther Bennett, Human Resources Director
Stephanie Shaw, City Clerk

Absent: None.

Mayor Stephenson presided and called the meeting to order at 6:00 p.m.

Mr. Hooks gave the invocation.

Mayor Stephenson acknowledged Hebron United Methodist Church Boy Scout Troop #36 for their attendance. They were attending to meet requirements towards earning their Citizenship and Community badge.

Mayor Stephenson requested that Chief Caldwell, Assistant Chief Byrd and Officer Nielson come forward for the presentation of a commendation medal. Mayor Stephenson read aloud a letter written by Chief Caldwell recounting the life saving event in which Officer Daniel Nielson acted above and beyond his normal duties. Officer Nielson responded to a vehicle fire in May of 2012 at which time he used his fire extinguisher to keep flames off of a trapped victim until the fire department arrived. His actions contributed to saving the victim's life.

Becky Loy of Cobb, Ezekiel, Loy & Company, P.A. was present to report on the audit of the CAFR

for the year ended June 30, 2012. Ms. Loy explained that Mebane received an unqualified opinion. She reviewed the annual audit with the Council. No formal action was taken by the Council.

Mr. Cheek introduced Mike Apple, former Assistant County Manager of Rockingham County, with 28 years of experience. Mr. Cheek requested that the Council appoint him as Interim Finance Officer. He stated Mr. Apple would be a part-time employee, 15-20 hours a week. Ms. Philipps made a motion, seconded by Mr. Hooks, to appoint Mike Apple as Interim Finance Officer. The motion carried unanimously. Ms. Shaw administered the Finance Officer oath.

Bob Louis, Fire Chief, requested Council's approval of the 2013 Mebane Fire Department Executive Board. Mr. Bradley requested to be recused since he was proposed to serve as the volunteer First Assistant Chief. Ms. Philipps made a motion, seconded by Mr. Greene, to recuse Mr. Bradley. The motion carried unanimously. Mr. Hooks made a motion, seconded by Ms. Auditori, to approve the 2013 Mebane Fire Department Executive Board as presented. The motion carried unanimously. The following is a list of the Executive Board Membership for the year 2013.

Chief	Bob Louis	(Career Position)
1 st Assistant Chief	Tim Bradley	(Volunteer Appointed)
2 nd Assistant Chief	Jimmy Hinshaw	(Volunteer Appointed)
Captain 303	Rob Pruitt	(Volunteer Appointed)
Captain 304	Gene Wellons	(Career Position Appointed)
Captain 305	Jeff Whipp	(Volunteer Appointed)
Captain 306	John Payne	(Volunteer Appointed)
Captain 307	Greg Massey	(Career Position Appointed)
Lieutenant 308	Nick Martin	(Career Position Appointed)
Lieutenant 309	Obira Griggs	(Career Position Appointed)
Lieutenant 310	Jerry Payne	(Career Position Appointed)
Secretary	Dana Massey	(Volunteer Position Elected)
Superintendent of Alarms	Joel Massey	(Volunteer Position Elected)
Treasurer	Mike Harris	(Volunteer Position Elected)

On a second Fire Department matter, Chief Louis requested the Council's approval of the Fireman's Relief Fund Board. Mr. Hooks made a motion, seconded by Ms. Auditori, to approve the Fireman's Relief Fund Board as presented. The motion carried unanimously. The following is a list of the Fireman's Relief Fund Board.

Firefighter's Relief Fund Trustees appointed by Fire Department (2)

- Jimmy D. Wynn
- Mike Burch

Firefighter's Relief Fund Trustees appointed by City Commissioners (2)

- Ron Wilson
- Richard Mendenhall

Firefighter's Relief Fund Trustees appointed by the Insurance Commissioner (1)

Charlie Davis

By motion of Mr. Greene, seconded by Ms. Philipps, the Council voted unanimously to bring Mr. Bradley back to the meeting.

No one spoke during the Public Comment period.

A public hearing was held on a request for a voluntary non-contiguous annexation for 16.42 acres owned by Hoeller Investors Corporation located at 3547 Old Hillsborough Road. Bobby Jones, Surveyor with RS Jones & Associates, spoke on behalf of the applicant. No one from the public spoke concerning the matter. Mayor Stephenson closed the public hearing. Mr. Hooks made a motion, seconded by Mr. Bradley, to adopt an Ordinance to Extend the Corporate Limits of the City of Mebane, North Carolina. The motion carried unanimously.

Mr. Cheek presented a request from Beverly H. Doss for voluntary annexation of 1.74 acres located at 3548 Old Hillsborough Road. He recommended approval of the Petition of Non-Contiguous Voluntary Annexation and to accept the City Clerk's Certificate of Sufficiency for property requesting to be annexed. Councilmember Philipps made a motion, seconded by Councilmember Hooks, to accept the Petition and the Clerk's Certificate of Sufficiency. The motion carried unanimously.

Ms. Philipps made a motion, seconded by Mr. Bradley, to adopt a Resolution Fixing a Date of Public Hearing on the Non-Contiguous Voluntary Annexation for property of Beverly H. Doss located at 3458 Old Hillsborough Road containing 1.74 acres. The public hearing date was set for February 4, 2013. The motion carried unanimously.

Ms. Hadley presented a request from Atlantic Multifamily, LLC to close an unimproved portion of Village Drive. She stated the request is to close a total of 23,180 sq. ft. of dedicated right-of-way which is shown on the approved re-zoning within the apartment site plan. She requested that the Council adopt the Resolution of Intent and set a date of public hearing. Mr. Greene made a motion, seconded by Ms. Philipps, to adopt the Resolution of Intent and set a date of public hearing for February 4, 2013. The motion carried unanimously.

Mr. Russell presented a request for consideration of adding a second entrance at Mebane Memorial Garden cemetery. He stated that the Council has previously approved \$40,000 in the budget for the Veterans Section expansion at the cemetery. If the Council approves adding a second entrance it would be beneficial to combine the project for bidding purposes. He stated staff is recommending that \$40,000 be transferred from the Street Department to the Cemetery Department for the addition of the second entrance. The Council questioned why a second entrance was not included in the initial design of the cemetery and why put in a second entrance at this time. Mr. Russell stated several years back during the initial design of the cemetery there was some desire to have a single access point from a control concern. Also from the location of the proposed second entrance the visibility is not as good as it is at the current

location. Mr. Cheek stated many complaints have been received from citizens concerning traffic congestion within the cemetery during burial services and a second entrance might resolve the congestion issues. He said that the North Carolina Department of Transportation (NCDOT) reviewed and approved the second entrance. Mr. Hooks requested having NCDOT place no parking signs along Washington Street. Ms. Philipps questioned if a matching ornamental gate would be placed at the second entrance. Mr. Russell stated the gate was included in the budget estimate. Mr. Hooks made a motion, seconded by Mr. Bradley, to approve the request as presented. The motion carried unanimously.

Josh Johnson, Engineer with Alley, Williams, Carmen & King, Inc. (AWCK) gave an update on the Jordan Lake Rules. Mr. Johnson stated the North Carolina League of Municipalities (NCLM) requested feedback from its member institutions within the watershed on potential changes to the Jordan Lake Rules. He briefly outlined the background of the issue, gave recommendations on modifications to the rules, and steps to consider. Council questioned whether the goals would be beneficial in reducing costs for Mebane. Mr. Johnson replied most if not all of the goals would be very beneficial to the City. He requested a consensus from the Council in support of the goals. Council directed Mr. Russell to draft a letter of support to be sent to the NCLM on their behalf.

Mr. Rollins presented three items related to the renovations needed at the Graham Mebane Water Treatment Plant. He stated Graham and Mebane have been partners at the Water Treatment Plant since 1973. He said the upgrades are needed to meet EPA's Stage 2 Disinfectant/Disinfection Byproducts Rule (DBPR) which are related to the TTHM problems. He stated several years ago both municipalities agreed to have Hazen & Sawyer come in to evaluate the plant and help guide the cities on the best way to renovate the plant in order to meet future requirements. They have now completed that study and have made recommendations. The three items presented included: a) Fourth Amendment to Intergovernmental Watershed Agreement; b) Consensus for Approval of an Engineering Contract; and c) Approval of a Capital Project Ordinance. He stated the renovations will cost roughly \$4.3 million, Mebane's portion being \$1.4 million. Mr. Hooks made a motion, seconded by Ms. Philipps, to approve the Fourth Amendment to Intergovernmental Watershed Agreement. The motion carried unanimously. Mr. Bradley made a motion, seconded by Ms. Philipps, to adopt the Capital Project Ordinance. The motion carried unanimously. The Council agreed to support the engineering contact between Graham and Hazen & Sawyer with one-third financial participation.

Ms. Bennett presented a proposal to implement IRS Section 125 Employee Benefit Plan (Premium Only). She stated there would be no cost to the city to implement this plan. Mr. Hooks made a motion, seconded by Mr. Greene to approve the implementation of the IRS Section 125 Employee Benefit Plan (Premium Only). The motion carried unanimously.

By motion of Mr. Greene, seconded by Mr. Bradley, the Council voted unanimously to approve the Tax Releases and Refunds.

The minutes of the December 7, 2012 regular meeting were approved as presented.

As an additional item, Mr. Bradley discussed having Chief Caldwell draft a plan to be considered at budget time concerning having off duty police officers work as resource officers at the three elementary schools in Mebane. Ms. Auditori requested having input from the Administration of the Alamance-Burlington School System and Administration at each school. Mr. Cheek stated they would look into the matter.

There being no further business, the meeting was adjourned.

Glendel Stephenson, Mayor

ATTEST:

Stephanie W. Shaw, City Clerk

