


CITY of MEBANE

POLICY STATEMENT	
SUBJECT: Water Meter Policy Statement	PAGE 1 OF 2
	EFFECTIVE: July 12, 2010
	SUPERSEDES: N/A
	PREPARED BY:  Robert L. Wilson, City Manager
	ADOPTED BY COUNCIL: DATE: June 14, 2010

PURPOSE

To establish policies and fees related to ownership, installation, use, testing, replacement, and damages to city water meters and accessories.

GENERAL

The intent of this policy is to establish requirements related to the installation and use of city water meters.

1. Applicability

This policy establishes requirements for all existing and new city water meters. The policy shall be effective upon approval by City Council.

2. By establishment of this policy, the city is clarifying previous informal policies of the City Public Works Department.
3. The following requirements are made effective to all water customers of the Mebane Water System:
 - A. All water used shall be metered, except for water used by Public Works or the Fire Department for firefighting or water system flushing.
 - B. All new water connections for irrigation purposes shall have a separate water meter installed.
 - C. The City of Mebane shall own and maintain all water meters registering water consumption of the water customer from the street to the meter, including all components in the meter box. The water customer shall own and maintain all lines and any other devices beyond the meter box.
 - D. All meter boxes and service lines shall be installed according to city standards and details on file in the Public Works Department.

- E. All water meters shall be set or reset by the Mebane Public Works Department. Any other person removing or tampering with the City water meter will be subject to fines and penalties as established herein. Theft of city water will be subject to action as determined and prosecuted by the City Attorney in addition to a fine for each time of such theft as established herein.
- F. The Public Works Department shall service and maintain city owned water meters without charge and shall replace defective or malfunctioning meters without charge. Provided, however, if damages to the meter (including meter box and accessories) are the result of an accident or of negligence other than by a City Employee or Agent, then the water customer shall be liable for the expense of repairs or replacement of such damaged items. The customer shall not be responsible if the liability of a third party who is an agent, employee, or contractor for the owner can clearly be established. Payment must be made within 30 days of invoicing or repairs or replacement or water service to the premises will be discontinued.
- G. The Public Works Department can obtain a shop test of a $\frac{3}{4}$ " water meter for a fee and provide a written certification of its accuracy. Should the test find the meter to be greater than 2% over true quantity, the fee will be returned, and an adjustment in the water bill made for a maximum of 3 months of use for the overage amount. If the meter is found to be over or under true quantity by more than 2%, the meter will be replaced at no expense to the customer.

The following fees are hereby established as related to this water meter policy and such are subject to change by City Council upon a favorable vote:

1. Water meter accuracy test--\$50.00 fee
2. Tampering with city water meter--\$100.00 fine
3. Theft of water, including fire hydrants--\$100.00 fine
4. Damaged $\frac{3}{4}$ " water meter replacement --\$350.00
5. Damaged meter box replacement--\$200.00

Payment of the above fees or fines shall be made within 30 days by the water customer or service will be discontinued.