



TO: All Employees
FROM: David Cheek, City Manager
DATE: December 1, 2017
SUBJECT: 2018 Holiday Schedule

Listed below are the holidays that will be observed by City of Mebane employees during 2018.

New Years' Day	January 1, 2018	Monday
Martin Luther King, Jr. Birthday	January 15, 2018	Monday
Good Friday	March 30, 2018	Friday
Memorial Day	May 28, 2018	Monday
Independence Day	July 4, 2018	Wednesday
Labor Day	September 3, 2018	Monday
Veteran's Day	November 12, 2018	Monday
Thanksgiving	November 22 & 23, 2018	Thursday & Friday
Christmas	December 24, 25 & 26, 2018	Monday, Tuesday & Wednesday

Some departments operating on a 12 or 24 hour schedule may adopt varying holiday schedules in keeping with operational needs, provided the employees are given the same number of holidays as approved by the City Council. Schedule is subject to change as needed.